

**OVERVIEW AND SCRUTINY**  
17 June 2014

**\*PART 1 – PUBLIC DOCUMENT**

**AGENDA ITEM No.**

**15**

**TITLE OF REPORT: OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME**

**REPORT OF THE SCRUTINY OFFICER**

**1. SUMMARY**

1.1 This report invites the Committee to consider its work programme for 2014/15.

**2. RECOMMENDATIONS**

2.1 The Committee is asked to:

- a) review the Committee's draft work programme for 2014/15 at **Appendix A** in conjunction with the Forward Plan at **Appendix B**.
- b) discuss which aspects of the topics chosen for its next task and finish groups the Committee would like to scrutinise.

**3. REASONS FOR RECOMMENDATIONS**

3.1 To enable the Overview and Scrutiny Committee to plan its workload effectively.

**4. ALTERNATIVE OPTIONS CONSIDERED**

4.1 None.

**5. CONSULTATION WITH EXTERNAL ORGANISATIONS AND WARD MEMBERS**

5.1 None.

**6. FORWARD PLAN**

6.1 This report does not contain a recommendation on a key decision and has not been referred to in the Forward Plan.

**7. PROGRAMME FOR COMMITTEE MEETINGS**

7.1 The draft work programme is attached at **Appendix A** and the Forward Plan for 27 May is at **Appendix B**. The Committee is invited to consider which items to scrutinise at its meeting in July and beyond.

**8. TASK AND FINISH GROUPS**

8.1 The Task and Finish Group on Employment Partnerships in North Herts is complete and a report will be ready for the Committee's consideration in July. The timetable for finalizing the report is:

- 24 June - SMT
- 29 July - Overview and Scrutiny Committee
- 5 August (or 23 September) - Cabinet

- 8.2 The next review will probably take place in early September. At its last meeting, the Committee chose two topics:
- car parking, and
  - a review of the changes to the waste management services.
- 8.3 The Committee is asked to choose which topic to look at first, and which aspects of those topics it wishes to consider. The Scrutiny Officer will prepare draft scopes for consideration at the Committee's meeting in July.
- 8.4 The Committee may wish to know that Hertfordshire County Council intends to undertake a scrutiny of the effectiveness of highways liaison meetings on 10 July, and that this Council plans to attend and give evidence. A short survey will be circulated beforehand to all councillors, including parish councillors, to canvas their views.

## **9. LEGAL IMPLICATIONS**

- 9.1 None.

## **10. FINANCIAL AND RISK IMPLICATIONS**

- 10.1 None.

## **11. HUMAN RESOURCE IMPLICATIONS**

- 11.1 None.

## **12. EQUALITIES IMPLICATIONS**

- 12.1 The Equality Act 2010 came into force on the 1 October 2010, a major piece of legislation. The Act also created a new Public Sector Equality Duty, which came into force on the 5 April 2011. There is a general duty, described below, that public bodies must meet, and this is underpinned by more specific duties which are designed to help meet them.
- 12.2 In line with the Public Sector Equality Duty, public bodies must, in the exercise of its functions: give due regard to the need to eliminate discrimination, harassment and victimisation; advance equality of opportunity; and foster good relations between those who share a protected characteristic and those who do not.
- 12.3 There are no equalities implications arising from this report.

## **13. SOCIAL VALUE IMPLICATIONS**

- 13.1 There are no social value implications arising from this report.

## **14. CONTACT OFFICERS**

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## **15. APPENDICES**

- 15.1 Appendix A – Work Programme for Committee Meetings 2014/15  
Appendix B - Forward Plan for 27 May 2014